



Hartford Primary School

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Thursday 16th March 2017

Dear Year 6 Parents/Carers

YEAR 6 RESIDENTIAL TRIP TO CONWAY CENTRE – 15th – 17th MAY 2017

Our trip to the Conway Centre is fast approaching!

Thank you for your prompt payment of the deposit for Conway. If you haven't yet paid the deposit we need it no later than Monday 20th March 2017.

The remaining balance of the trip payment should be made no later than **Tuesday 2nd May 2017**. This can be made in instalments over the next few weeks or in one lump sum. Please remember to send your purple payment card in along with any money or cheque (payable to CWAC).

Below are some details about the trip:

- **Adults attending the trip:** Mrs Cade, Miss Wheeler, Miss Fairweather, Mrs Platt, Mr Harris, Mrs Jones and Mrs Adlington. There is also a member of staff from the centre on call at all times. The activities will be led by a Centre member of staff accompanied by an adult from school.
- **Form C:** This form includes all medical details and allergies etc. This must be filled in accurately and needs to be handed back to school by **Tuesday 2nd May 2017**. It is imperative that this also includes up to date contact details. *Please do answer Question 1. (d). It is awful if a child has a headache for example and we can't give them anything to help them.*
- **Medication forms/ information:** If your child takes regular medication and will need it administered while we are away, you will also need to fill in a medication form. Even if you have filled one in previously to be used in school we need an additional one filled in so we can take it away with us. *If your child becomes ill nearer the trip and needs antibiotics etc please come in and fill in a medical form before we leave.*
- **Activities:** activities may include: Nightline, orienteering, Canoeing, Low ropes and zip wire and either: sea level traversing, gorge walking or mountain scrambling. All will be determined by the weather.
- **Sweets:** Food of any sort is not allowed in the dorms so we will be asking that any sweets brought go in a central store that we will share out throughout the week.
- **Mobile phones and electronic devices:** Children are asked not to bring any of these items. We will be in regular contact with school and will take all contact details with us. Please work on the assumption that if you don't hear from us all is well.

- **Spending money:** £5 max. There is a shop on site with reasonably priced souvenirs. We will visit the shop once at the end of our trip and ask that the children do not buy sweets from the shop as we will have our own supply.
- **Kit List:**
Please find attached a Kit List. Old trainers are ace as their feet will get wet!

We hope this covers most things that you need to know. We will send out a reminder of this information nearer the trip.

We are really excited to have the opportunity to involve the children in such adventurous outdoor education and look forward to seeing them having fun in a different environment.

Yours sincerely

Miss M Wheeler & Mrs Cade
Year 6 Teachers

Child's Name:

FORM 'C'

CHESHIRE WEST & CHESTER COUNCIL

PARENT / GUARDIAN CONSENT FOR AN EDUCATIONAL VISIT

To be distributed with an information sheet giving full details of the visit

Establishment/Group: **Hartford Primary School**

Details of Visit to: **The Conway Centre**

From: **Monday 15th May 2017** Time: **9.00am**

To: **Wednesday 17th May 2017** Time: **Approx. 3pm – 4pm**

I agree to _____ (Child's name taking part in this visit)

I have read the information sheet I agree to _____'s participation in the activities described.

I acknowledge the need for _____ to behave responsibly throughout the visit.

1. Medical information about your child

a) Any conditions requiring medical treatment, including medication? YES/NO
If YES, please give brief details:

b) Please outline any food or other allergies and special dietary requirements of your child:

c) Any recent illness or accident staff should be aware of?

d) The type of pain/flu relief medication your child may be given if necessary:

For residential visits and exchanges only

e) To the best of your knowledge, has your son/daughter been in contact with any contagious or infectious diseases or suffered from anything in the last four weeks that may be contagious or infections? YES/NO
If YES, please give brief details:

f) Is your son/daughter allergic to any medication? YES/NO
If YES, please specify:

g) When did your son/daughter last have a tetanus injection?

Declaration

I agree to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Contact Telephone numbers:

Work: _____ Home: _____

Home address: _____

Email address: _____

Alternative Emergency contact:

Name: _____ Relationship: _____ Tel number: _____

Address: _____

Email address: _____

Name of family doctor: _____ Tel number _____

Address: _____

Signed: _____ Date: _____

Full name (capitals): _____

As part of the activities your son/daughter/ward are involved in Cheshire West & Chester Council may take photographs or video footage to use in printed publications or publicity or promotional material including the local press.

Can we use the young person's photograph in this way? YES/NO

Signed: _____ Date: _____

Full name (capitals): _____

THIS FORM OR A COPY MUST BE TAKEN BY THE GROUP LEADER ON THE VISIT.

A COPY SHOULD BE RETAINED BY THE ESTABLISHMENT CONTACT

Kit List – Scruffs!

- Underwear (spares for if they get wet)
- Nightwear
- Slippers/indoor shoes
- Trainers/shoes
- Socks
- T shirts/tops
- Trousers/shorts
- Jumper/sweatshirt
- Coat
- Wash kit (soap, shampoo, tooth brush and paste etc.)
- Towel
- Water bottle
- Cap or sun hat
- Plastic bags for damp clothes / footwear or washing

Outdoor Activities - More Scruffs!

- Footwear that will get wet (Old trainers, Wellingtons)
- Fleece/Sweat shirt
- T shirts
- Tracksuit bottoms, not jeans (jeans are not suitable as they are cold and heavy when wet)
- Warm hat and gloves
- Change of warm clothes for after session
- Towel

Extras:

- Camera (disposable/waterproof recommended)
- Sunglasses
- Sun cream
- Bobbles/ties for long hair
- Reading book
- Torch

PLEASE DO NOT BRING

- Valuables: They may get lost or broken
- Novelty 'big' slippers: They are a trip hazard on the stairs
- Aerosols of any kind Deodorant, hairspray, body spray etc. They can set off the fire alarms which are sensitive.
- Photos of family or notes from home – these can cause much distress.

Conway Centre will provide:

- Waterproof tops and bottoms to use for the outdoor activities.
- All equipment for activities e.g. harnesses, helmets etc.
- Drying rooms where clothes can (if hung up properly!) dry out overnight.