

Hartford Primary School Appeal Trust



Dear Parents and Guardians,

The Appeal Trust aims to support the School by providing additional educational opportunities and resources to all our children.

Since the Trust was started in 1991 more than £100,000 has been raised! Through direct help from parents it has undertaken significant projects like the original ICT Suite and provided many types of resources - including musical instruments, science and PE equipment. During the last couple of years the Trust has funded £8,000 towards the fantastic new outdoor pens with Astro Turf and outdoor facilities and also contributed towards the new library facilities. None of this would be possible without the donations made to the Appeal Trust.

Here are some statements from our children:

Year 6 pupil: *"I love the pens they are awesome."*

Year 5 pupil: *"I have fun with my friends on the tyres."*

Year 4 pupil: *"I can't wait until it's our turn to go in the pens at lunchtime."*

Year 3 pupil: *"My favourite thing is the climbers wall."*

Year 2 pupil: *"Our playground is brill."*

Year 1 pupil: *"I like running around with my friends."*

We are very grateful to all the families that contribute to the Appeal Trust. However, as the year 6 children move on we lose some contributors. In order for us to achieve our aims it is very important that we gain new contributors from the new intake.

Your help and support would enable us to fund new projects that can further develop and enrich the resources available to our children now and into the future.

Anyone can donate to the trust - monthly, quarterly, annually or as a "one-off" donation whenever they can manage. Any donation, however large or small, is very welcome and makes a difference.

Where donors pay tax we are able to reclaim, through the Gift Aid scheme, 25p/£1 to boost our funds. Some donors are not tax payers and on these gifts there is nothing to reclaim. The Appeal Trust makes it easy to give and provides a regular income enabling the Trustees to plan.

Please consider helping us to help your children. Your confidentiality is guaranteed.

Yours sincerely,

The Trustees of the Hartford Primary School Appeal Trust

THE SIMPLE WAY TO SUPPLEMENT YOUR CHILD'S EDUCATION

Registered Charity : 1003306

Hartford Primary School Appeal Trust



Registered Charity 1003306

Exists to raise money through regular tax efficient donations to further the education of pupils at Hartford Primary School.

There are two ways of contributing to the trust:

- ⇒ Complete the Standing Order Instruction and the Gift Aid Declaration (if you are a UK tax payer) and return both forms in a sealed envelope to:
HPS Treasurer, c/o school office
- ⇒ If your employer has a Give As You Earn scheme you can donate to the School Trust using the registered charity number 1003306

All donor information is held in confidence and not disclosed to school staff. Any queries should be directed to: hpsappealtrust@gmail.com

New Standing Order Instruction



To _____ Bank

Please set up the following Standing Order and debit my/our account accordingly

1. Account Details

Account Name _____ Sort Code ____ - ____ - ____

Account Address _____ Account Number _____

2. Payee Details

Please pay **Hartford Primary School Appeal Trust**

Account number 70040621

Sort Code 60-15-29

3. About the Payment

the sum of £ _____

Every: Month / Quarter / Half Year / Year (delete as appropriate)

To commence _____ (enter a date) until further notice.

4. Confirmation

Signed _____ Date _____

Payment Reference _____ (to be completed by Appeal Trust Treasurer)

Please return your completed form in a sealed envelope addressed to: the Treasurer, Hartford Primary School Appeal Trust, c/o School Office.

Gift Aid declaration – for past, present & future donations



Hartford Primary School Appeal Trust

Please treat as Gift Aid donations all qualifying gifts of money made

today in the past 4 years in the future

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Donor's details

Title ----- First name or initial(s) -----

Surname -----

Full home address -----

Postcode -----

Date -----

Signature -----

Please notify the charity if you:

⇒ *Want to cancel this declaration*

⇒ *Change your name or home address*

⇒ *No longer pay sufficient tax on your income and/or capital gains.*

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.