



**Hartford Primary School
Parent Teacher Association (PTA)
Registered Charity No: 518338**

ANNUAL GENERAL MEETING (AGM)

Wednesday 2nd October 2024

To be held in the school hall at 6.00pm

AGENDA

Ordinary Business

- 1] Apologies for absence / Ground rules
- 2] Minutes of the last AGM – 12/10/2023
- 3] Matters arising from the Minutes
- 4] Chair's Report for 2023/2024
- 5] Treasurer's Report for the year ending 31/07/2024
- 6] Appointment of an Independent Examiner of Accounts for the year ending 31/07/2025
- 7] Election of Officers and Trustees of the Committee – discuss importance of key roles

Special Business

- 8] - Spend update so far and what's been achieved
- Our proposed "spends" for 2024/2025 and what's already agreed
- 2024/2025 plan

Any Other Business

- 9] Other business
- Facebook Page push